



REQUEST FOR QUALIFICATIONS
AND PROPOSALS FOR
CITY SERVICES

CITY OF CENTRAL, LOUISIANA

DECEMBER 22, 2017

December 22, 2017

City of Central
ATTN: City Services Proposal
13421 Hooper Road, Suite 9
Central, LA 70818-9200

Re: Cover Letter in Response to Request for Qualifications and Proposals for City Services

Gentlemen:

In responding to the City of Central's Request for Qualifications and Proposals (RFQ and P) for City Services, CSRS expresses our appreciation for the opportunity to submit our qualifications as well as our cost proposal for performance of the services required by the Scope of Services presented as Exhibit A of the RFQ and P.

In compliance with requirements outlined on pages 5 and 6 of the RFQ and P, we provide the information below:

- Respondent: CSRS, Inc.
6767 Perkins Road, Suite 200
Baton Rouge, LA 70808
- Key Contact: Michael B. Songy, PE, PLS
Principal-in-Charge
(225) 769-0546
michael.songy@csrsinc.com
- Years in Business: Established in 1978
- Company Structure: Privately-owned Louisiana Corporation
- Respondent Type: Single entity

This proposal offers CSRS a great opportunity to continue to assist the City of Central and its citizens. We are committed to excellence in project delivery and will use our local talent and resources to best serve the needs of the City of Central, its stakeholders, businesses, citizens, and the entire community.

If you have questions, please contact me. We look forward to the possibility of continued work within the City of Central.

Sincerely,



Michael B. Songy, PE, PLS



Village at Magnolia Square



Veterans Memorial



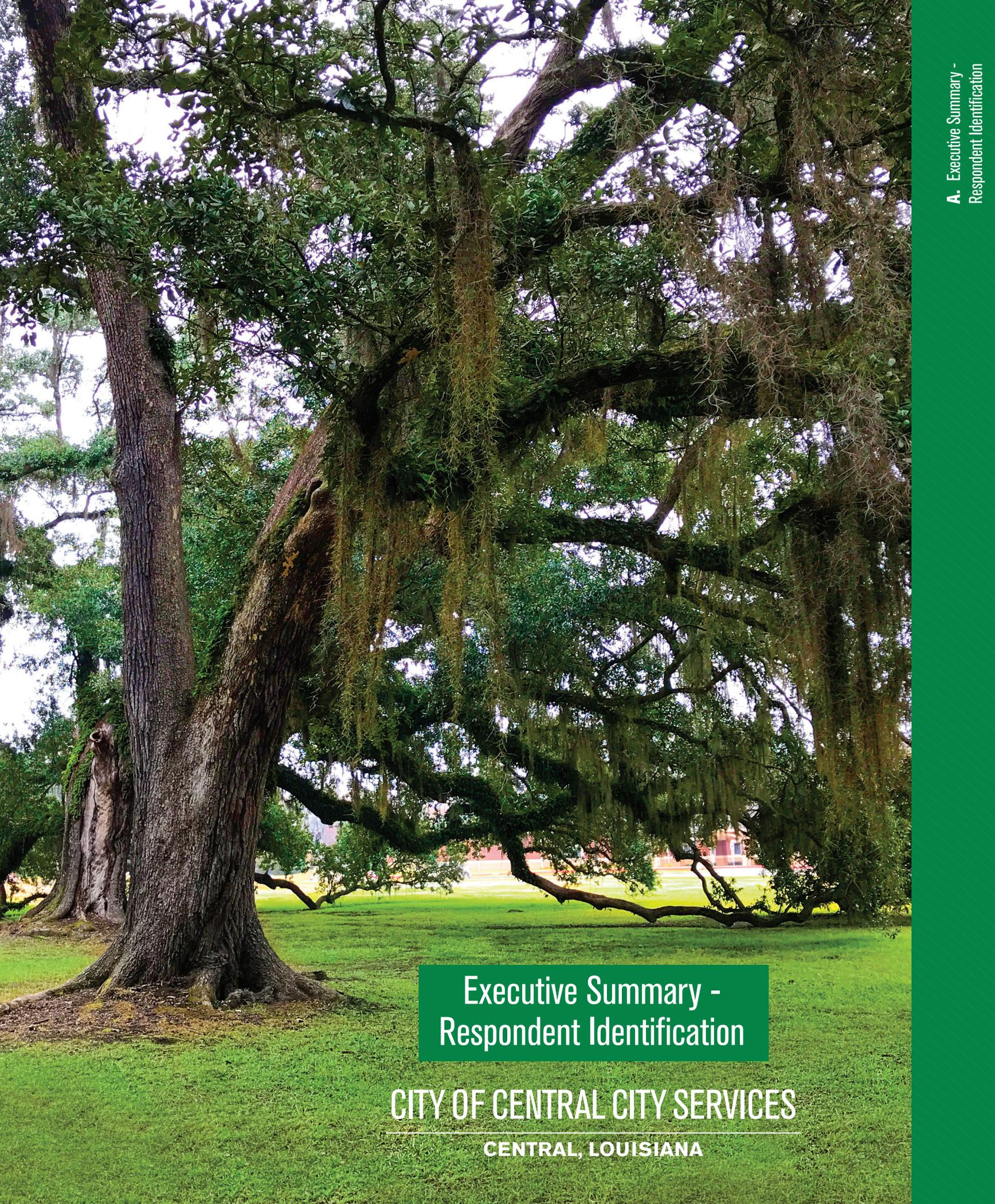
City of Central City Hall



Christmas Parade

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Executive Summary - Respondent Identification

CITY OF CENTRAL CITY SERVICES
CENTRAL, LOUISIANA

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION



Central Intermediate & Middle School

PHOTO BY CSRS, INC

Our Leadership

CSRS offers client-focused solutions designed to meet the unique requirements of projects of all types and sizes. CSRS' reputation for excellence in project delivery is the result of our strong commitment to collaboratively working with our clients to achieve project objectives. Our staff works side-by-side and office-to-office, combining the skills, energy, and focus needed to create and implement design and management solutions in partnership with our clients.



**Michael B. Songy,
PE, PLS**

Principal-in-Charge for the City of Central City Services. Michael has 39 years experience as a licensed civil engineer and professional land surveyor. His career is highlighted with experience in leading large governmental projects, including capital improvements, master planning, public-private partnerships, disaster recovery and economics development.



**Keith Boeneke,
PMP**

Program Administrator and Public

Works & Emergency Services Senior Advisor for the City of Central City Services. Keith was raised in Central, Louisiana, and has relatives who continue to reside within the city limits. He has 23 years of experience in environmental consulting, urban and regional planning, and staff and resource management for large, multi-discipline projects.



Walter Monsour

Administrative Services Senior Advisor for the City of Central City

Services. Walter has over 19 years of experience in governmental administration. He served as the Chief Administrative Officer for the City of Baton Rouge and the Parish of East Baton Rouge for 5 years, and 6 years as President & CEO of the East Baton Rouge Redevelopment Authority. He oversaw the crafting of 5 budgets of \$725M+ for operating and major capital improvements programs.

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION



Locally-owned and operated

Privately held Louisiana Corporation since 1978, licensed in engineering, architecture, and construction

125+ local employees

Familiarity with Central and its citizens

Collaborative working relationships with Central's stakeholders

Currently managing:
• ***disaster recovery in response to the 2016 Flood***
• ***Master Drainage Plan***

CSRS is a local Louisiana company - local understanding...

As a local company, CSRS understands the needs of the citizens of the City of Central. We pride ourselves on devising big ideas and producing even bigger results for our clients.

We understand what it means to provide outside assistance to accomplish the never-ending tasks required to successfully run a government entity. We have senior management who have directed city governmental departments. In some cases, it is more feasible for a city to seek the services of an experienced third party to handle the day-to-day responsibilities required for a community to function smoothly. CSRS often serves as that trusted third party, that thought partner, and by submitting our response to the City of Central's RFQ and P for the performance of City Services, we enthusiastically present a strong proposal that demonstrates our experience and qualifications to fulfill the City's needs. We are capable of and committed to a seamless transition of the services that will ensure continued execution in a more efficient and effective manner for the good of the people of Central.

CSRS understands rebuilding communities...

Our firm builds and rebuilds communities, provides solutions for resiliency, and develops plans to enhance the City Central's quality of life. Quality of life is essential for the citizens who live, work, and play within a city, as they rely upon City Services for safety, security, transportation, recreation, comfortable surroundings, and so many other factors that make a city a place to call home. CSRS has experience with recovery efforts in the City of Central following the Great Flood of August 2016, as well as, experience with the City of Central's Master Drainage Plan. We are familiar with the people and places near and dear to the City and have a vested interest in making sure the rebuilding efforts are maintained through continued, uninterrupted access to all necessary City services. CSRS will staff the City Services team primarily with dedicated full-time personnel to handle routine and everyday normal operations, and will deliver the City Services as a single entity. With 80% of our 125+ employees operating from CSRS' Baton Rouge headquarters, the City of Central has the added assurance of access to our full staff of local personnel, in addition to those key personnel presented in our proposal.



Blackwater Conservation Area

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION

CSRS understands the City of Central's culture...

The City of Central is an inviting community, with which CSRS is quite familiar. Through the numerous projects under our engagements with the City of Central, past and current, we have become familiar with the City, stakeholders, and citizens of the community. While working within Central and in collaboration with various community agencies, it has become evident that Central's residents take pride in their community's character, and despite growth, have managed to maintain the City's personality while becoming a sustainable community.

CSRS understands privatization of services...

CSRS, has earned a reputation as a trusted private partner for many municipal, parish and state governmental entities, including the City of Central. As responsible stewards of public funds, CSRS has strengthened the credibility, public confidence, and overall effectiveness of successful public-private partnerships. The key to the collaborative partnership is trust in the relationship—confidence that builds as both parties are encouraged to explore emerging trends, new ideas and implement best practices, while maintaining its unique character and personality to provide more cost effective and efficient government services to its citizens. CSRS looks forward to a continued trusted partnership and working relationship with the City of Central.

CSRS will be there for the City of Central and its citizens...

The City of Central enjoys a rich culture that includes many traditional celebrations and events. With our office in Central and our headquarters in Baton Rouge, CSRS will have a staff able to assist with preparation and manning of these important City events, as needed.

Krewe de Centralé Mardi Gras Ball
Central Birthday Bash
Cookin' in Central
Running of the Elves

Lighting of the Christmas Tree
Christmas Parade
Grand Openings and Ceremonies

CSRS is a Trusted Partner



IT'S ALL ABOUT THE CITIZENS

Professional staffing embedded within the community

Decisions made based on best interests of the community



PHOTO BY CSRS, INC

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION



RAPID DEPLOYMENT OF STAFF

During City of Central 2016 Flood Disaster Recovery, CSRS:

- put boots on the ground within 24 hours of Notice to Proceed
- deployed ≈ 10 key staff members for immediate assessment
- CSRS has relationships with several local specialized staffing agencies for rapid local staffing

Our Transition Team will ensure the resources are in place to support the Central City Services priorities by facilitating innovative ideas, linking the right people and stakeholders together, and leveraging local expertise with a firm commitment to be fully transitioned by July 1, 2018.



POSITIVE WORKING RELATIONSHIPS WITH LaDOTD, FEMA, GOSHEP, USACE AND OTHER AGENCIES

(see Letters of Recommendation in Section K. Administrative Information)

Directives for the new service provider...

- the service provider must ensure all tasks performed under the contract are done so in a manner that serves the “best interests of the citizens and the community”
- the service provider must ensure capability of rapid deployment of staff
- the service provider must have pre-established positive working relationships with relevant agencies, including but not limited to LaDOTD, and local, State, and Federal agencies

The Transition must be effortless...

The Transition Plan is a critical element for the successful partnership of the City and the Service Provider. CSRS’ proven methodologies ensure a smooth, seamless transition. A successful transition is critical for maintaining project stability and integrity and ensuring the highest degree of service to the community.

Our Transition Plan focuses on 3 main areas:

- 1 Organizational Structure:** Our main objective is to manage the City of Central’s City Services using the most experienced staff to ensure effective transition and continuity—including the hiring of desirable staff members used by the incumbent, where feasible and in consultation with the Mayor and his staff.
- 2 Implementation and Deployment of Solutions:** We will determine what current processes and procedures are favorable to the Mayor and his staff, ensure continuation of those acceptable procedures, and we will identify those processes and procedures that are not achieving the desirable results and make modifications, and then implement and deploy corrective solutions.
- 3 Quick Mobilization:** Our transition team, plan and schedule are developed and ready for implementation—our staff is ready to begin the transition immediately after the award of the project.

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION

Summary of Qualifications and Ability to Meet Overall Requirements

Below is a summary of our unique qualifications that meet or exceed each scope item outlined in the RFQ and P's evaluation criteria table.

Legal and Financial Qualifications	CSRS Proofs	Pass/Fail
Financially Solvent	✓ See Letter of Solvency from Whitney Bank located in Section K, page 77	Pass
Able to meet minimum insurance requirements of contract	✓ See Insurance Agency letter of Coverage located in Section F, page 55	Pass
Able to meet bonding requirements of contract	✓ See Bonding Agency letter attesting to ability to meet requirements, located in Section F, page 56	Pass
No Conflict of Interest with City	✓ See Exhibit D – Declaration of No Conflict of Interest located in Section H, page 60	Pass

Evaluation Criteria	CSRS Proofs	Max Points
Type of Organization	✓ Louisiana-owned privately-held corporation	10
# of Yrs in Business	✓ Established in 1978 (39 years in business)	10
Relevant Experience	<ul style="list-style-type: none"> ✓ Demonstrated competency/ability to manage and provide services of similar scope and complexity ✓ Key staff members experienced in State and local government administration ✓ Proven and measurable experience and capability, having worked on more than 8 major capital improvements programs, each valued at \$450M+ 	35
Staff Resources	<ul style="list-style-type: none"> ✓ 125+ local professional staff members ✓ Proven public works leadership ✓ Appropriate professional/technical expertise on board—licensed and certified ✓ Key staff members available for immediate deployment to the project—local and easily accessible ✓ Deep bench depth providing ability to immediately replace staff members should changes arise (staff replacement plan in place), as well as add staff if emergencies arise 	35
Information Technology Resources and Equipment	<ul style="list-style-type: none"> ✓ IT director and IT support staff experienced working with clients, both on-site and remotely ✓ Ability to provide extensive array of IT resources, equipment and expertise for an effective and efficient municipal government ✓ Plan in place to ensure systems will be fully operational at the time of initiating services ✓ Already positioned to meet both on-site and off-site technology requirements 	35
Transition Plan including Duration	<ul style="list-style-type: none"> ✓ No transition risk, with proven methodologies to ensure a smooth, seamless transition ✓ No Upfront Transition Cost - our fee proposal does not present any upfront transition cost ✓ Proven transition plan and schedule already developed and ready to implement 	35
Emergency and Catastrophic Response	<ul style="list-style-type: none"> ✓ Rapid deployment of staff to multiple project sites during the August 2016 flood event ✓ Approved "100 Resilient Cities" firm ✓ Committed to being in the trenches during critical times ✓ Ability to deploy emergency staff within 24 hours' notice 	35
Pre-Negotiated Contract Price	✓ Competitive pricing to match structure of services (see Exhibit E, Proposal Form in Section G, Proposals)	25

EXECUTIVE SUMMARY - RESPONDENT IDENTIFICATION



PHOTO BY CSRS, INC

Why Choose CSRS?



FAMILIARITY WITH THE CITY OF CENTRAL

- currently performing Central's disaster recovery, master drainage planning, and resiliency
- knowledgeable of the citizens' needs and wants
- knowledgeable of the community and its culture
- people oriented



LOCAL LOUISIANA-OWNED FIRM

- leadership all in one place, just minutes away
- 125+ local staffing availability for rapid deployment
- flexible for ramp up or scale down as the need arises



POSITIVE WORKING RELATIONSHIPS WITH RELEVANT AGENCIES

- extensive experience working with LaDOTD, East Baton Rouge City/ Parish, LDEQ, FEMA, GOHSEP, USACE, MOHSEP, BREC, Library Board



**Contractor's Qualifications
and Experience**

CITY OF CENTRAL CITY SERVICES
CENTRAL, LOUISIANA

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

Relevant Project Experience within the past 5 years

In compliance with the requirements of the RFQ and P, shown below in table format is CSRS' relevant experience performed within the past 5 years.

PROJECT NAME & DESCRIPTION	CLIENT CONTACT & PHONE NUMBER	CONTRACT VALUE	NUMBER OF EMPLOYEES
Technical Assistance for Disaster Recovery Grant Opportunities, HMGP Funding, Drainage, and Resiliency Central, LA - <i>Description: Damage Assessments, Project Worksheet (PW) Creation, FEMA negotiation, Open Drainage Cleaning, HMGP, Master Drainage Plan, Resilience District</i>	Ms. Amanda Moody P (225) 592-0166	\$2.2M	7
Village at Magnolia Square Traditional Neighborhood Development Central, LA - <i>Description: Master Plan Development</i>	Mr. James Nunnally P (225) 757-1970	\$597K	5
Ascension Parish Engineering Review Agency (ERA) Ascension Parish, LA - <i>Description: Engineering Review Services & Code Revisions</i>	Mr. Jerome Fournier P (225) 450-1371	\$700K	3
Calcasieu Parish Drainage Ordinance Development Lake Charles, LA Calcasieu Parish, LA - <i>Description: Establish a parish-wide drainage policy</i>	Mr. Bryan Beam P (337) 721-3500	\$91K	2
Act 391 and Act 360 Statewide Facilities Improvement Statewide, LA - <i>Description: Provide improvements and upgrades to LCTCS facilities</i>	Mr. Stevie Smith P (985) 922-2800	\$20.5M	2
Great Flood of 2016 Disaster Recovery Grants & Program Management Projects Southern LA - <i>Description: Expedite disaster relief funding</i>	See project sheet on page 14 for client contacts	\$16.2M	from 37 up to 100+
Raising Cane's Restaurants Facility Development Program Nationwide, USA - <i>Description: Owner Representation and Development Advisory services</i>	Mr. Brad Sanders P (225) 383-7400	Confidential to Client	13
LaDOTD American Recovery and Reinvestment Act Program Statewide, LA - <i>Description: Program & Financial Management</i>	Mr. Brian Kendrick, PE P (225) 379-1338	\$2.5M	6
FEMA Grants Management & Consultant Services RTA New Orleans, LA - <i>Description: Grants management and compliance assistance for FEMA PA grants</i>	Ms. Rose Quezergue P (504) 827-8304	\$260K	4
Iberia Parish Infrastructure Master Plan and Study II Iberia Parish, LA - <i>Description: Infrastructure Study & Implementation Plan</i>	Mr. Mike Tarantino P (337) 367-0834	\$416K	2
CCJV – Cameron LNG Permitting Hackberry, LA - <i>Description: CB&I/Chiyoda Joint Venture</i>	Ms. Sarah Lee P (225) 273-6405	\$405K	3
Green Light Plan - Transportation Improvements Program East Baton Rouge City-Parish, LA - <i>Description: Improve roadway infrastructure and citizen safety</i>	Mr. Tom Stephens, PE P (225) 389-3158	\$36.7M	10

Within the past 5 years, neither CSRS nor any of its subcontractors have been terminated from a project prior to the end of the contact.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Technical Assistance for Disaster Recovery Grant Opportunities, HMGP Funding, Drainage, and Resiliency

CENTRAL, LOUISIANA

SERVICES PROVIDED

- Engineering analysis of drainage system
- FEMA Damage Assessments
- Project Scope and Cost Development
- FEMA Grants Management
- Program Monitoring and Oversight
- Project Management
- Project and Grants Compliance and Closeout

PROJECT COST

- \$15 million

SCHEDULE

- 2016 – Present

CLIENT REFERENCE

City of Central

Amanda Moody

Director Economic Development

13421 Hooper Rd., Ste. 8

Central, LA

(225) 592-0166

Amanda.moody@central-la.gov

CSRS was engaged by the City of Central in a Technical Assistance contract to guide the City in funding and management decisions related to the 1,000-year flood that catastrophically impacted the City and its citizens in August 2016. Since inception, the contract tasks have evolved and are on-going, as recovery continues. The primary tasks associated with the Technical Assistance contract include:

Damage Assessments, Project Worksheet (PW) Creation, FEMA negotiation – With a focus on federal funding programs, CSRS deployed its policy and Public Assistance (PA) subject matter experts to manage the funding from numerous sources, including the FEMA PA Program, insurance, and anticipated HUD Community Development Block Grants (CDBG) for “match” funding. CSRS’ funding assistance included identifying hazard mitigation and resiliency funding options to strengthen communities in the case of future disasters. Nearly \$14 million in damages have been identified, mostly related to debris removal, damage to roads, and damage to the City’s drainage system. To date, the City has received more than \$6 million from FEMA in response to PW requests. Negotiations for additional funding are on-going. This task has required extensive coordination with both FEMA and the Governor’s Office of Homeland Security and Emergency Preparedness (GOSHEP).

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Open Drainage Cleaning – Due to on-going concerns of flooding throughout the City that has seemingly worsened following the 2016 flood, CSRS conducted visual inspections of the City's open drainage system. As a result, the City determined that immediate action was needed to clean the drain system. Following selection of a debris contractor by the City, CSRS assumed management of initiation and day to day operations of the drain cleaning of more than 120 miles of drainage ways throughout the City. Work began on August 1, 2017 and is expected to conclude by year end. To date, more than 1,000 tons of debris has been removed from the City's drainage system.

HMGP – The federal government awarded more than \$100 million of Hazard Mitigation Grant Program (HMGP) funding to East Baton Rouge Parish following the August 2016 flood event. \$13.7 million of those funds has been allocated to the City of Central. CSRS is currently working with the City to identify projects and will assist with the application process and eventual management of project execution.

Master Drainage Plan – During October 2017, the City Council approved a scope of services to conduct the first comprehensive Master Drainage Plan for its City. The intent

of the plan is to establish existing conditions, conduct modeling, identify deficiencies, develop a prioritized list of projects, and establish a maintenance program. Additionally, opportunities to improve the City's Community Rating System and resiliency will be evaluated. A draft report of findings is planned to be available in July 2018.

Resilience District – "The Central Resilience District" was created to take a comprehensive approach to resilience building in one of the City's most prominent gateways. Resilience building is necessary in part because of the acute risks that confront the area located near the confluence of Blackwater Bayou and the Comite River, and also because of the unique opportunities the District presents for residential, commercial, and recreational development. CSRS used available data to map flood risk and critical assets to establish a risk threshold for delineating areas for growth and conservation. The general scope of work included defining boundaries, establishing goals, providing recommendations of policies and projects to set measurable metrics, case studies, determining priorities based on inundation mapping, and assessing property values of the area for goal-seeking purposes.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Village at Magnolia Square Traditional Neighborhood Development

CENTRAL, LOUISIANA

SERVICES PROVIDED

- Master Plan Development
- Project and Construction Management

PROJECT COST

- \$6 million

SCHEDULE

- 2006 – Present

CLIENT REFERENCE

Nunnally Pollard Development

Mr. James Nunnally

PO Box 84680

Baton Rouge, LA

(225) 757-1970

jimmy@nunnallyrealestate.com

The Village at Magnolia Square is a 185-acre traditional neighborhood development designed to improve the quality of living of its inhabitants by allowing people to live, work, shop and recreate within the development.

The development is specifically designed to promote daily interaction and easy efficient living by locating shopping, cafés, restaurants, offices, entertainment and exercise facilities within a 10-minute walk of most homes. The use of larger sidewalks and numerous parks adds to the enjoyment of the development.

Some of the elements that are universally addressed in the Master Plan of Magnolia Square are the control of building techniques, materials, on street parking and utility line placement. Equally as important is the flow of traffic through a network of interconnecting street grids. The idea is to eliminate dead-end roads and cul-de-sacs which limit access and breed confusion.

CSRS, Inc. developed and managed the submittal of the Planned Unit Development (PUD) concept plan and supporting documents and served as the Owner Representative for meetings and public hearings.

Our firm conducted a traffic and drainage impact study for the development and worked with the client in refining the architectural master plan for engineering design, construction phasing and establishing preliminary cost estimates. CSRS prepared the Landscape Plan and Final Development Plan in preparation of construction. Additional services provided include surveying, construction management and utility coordination.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Ascension Parish Engineering Review Agency (ERA)

ASCENSION PARISH, LOUISIANA

SERVICES PROVIDED

- Engineering Review of:
 - Construction Plans
 - Traffic Studies
 - Drainage Studies
 - Inspections
 - Code and Policy Recommendations

PROJECT COST

- \$700 thousand

SCHEDULE

- 2016 – Present

CLIENT REFERENCE

Mr. Jerome Fournier

Director of Planning and Development

615 E. Worthey Rd.

Gonzales, LA

(225) 450-1371

jfournier@apgov.us

As the Engineering Review Agency representing Ascension Parish Planning Commission, CSRS provides Engineering Review Agency services to support parish staff and the Parish Planning Commission perform tasks for commercial and residential land development.

CSRS is responsible for reviewing multi-family development and commercial site plans and studies to ensure compliance with Ascension Parish Drainage Ordinances and any other development ordinances. CSRS reviews and approves subdivision construction plans, drainage and traffic impact studies, determine types of tests required, and performs final inspections. In addition, CSRS reviews and approves maintenance bond amounts, reviews and provides recommendations for contract agreements, reviews and provides recommendations for changes to current Parish schedule of development fees. CSRS also coordinates with Parish staff to develop a detailed work-flow for the development plan review process, and creates all necessary documents, forms, reports, and templates necessary to perform development plan reviews. CSRS is essentially responsible for any task requested by the Planning Commission related to land development within Ascension Parish. As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Calcasieu Parish Drainage Ordinance Development

LAKE CHARLES, LOUISIANA | CALCASIEU PARISH, LOUISIANA

SERVICES PROVIDED

- Researching Existing Ordinances
- Reviewing Proposed Ordinances
- Addressing Comments from Coalition Members
- Creating Draft Ordinances for local Municipalities
- Performing Impact Fee Calculations
- Outreach Meetings with Governing Officials, Planning Departments and Stakeholders

PROJECT COST

- \$91 thousand

SCHEDULE

- 2016 – Present

CLIENT REFERENCE

Calcasieu Parish Police Jury

Bryan Beam

1015 Pithon Street

PO Drawer 3287

Lake Charles, LA

(337) 721-3500

bbeam@cppj.net

In recent years, the Calcasieu Parish Police Jury formed a Drainage Committee consisting of Police Jurors to study drainage issues within the Parish.

The Jury tasked the Parish Administration with assisting in performing public outreach and researching implementing a program to establish a parish-wide drainage policy. CSRS was hired in 2016 to assist in developing a program that will standardize ordinances and assist the municipalities within Calcasieu Parish in incorporating the proposed policy into their municipal ordinances. This policy is included within a document titled “A Framework for Sustainable Drainage Design and Construction Criteria.”

The scope of work has been divided into five (5) tasks that are further defined below:

- Research Existing Drainage Ordinances
- Review Proposed Parish Ordinances and Comments from Drainage Coalition Members:
- Create Draft Municipal Ordinances
- Prepare Drainage Impact Fee Calculation Methodology
- Conduct Meetings with Governing Officials, Planning Departments, and Stakeholders

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



ACT 391 and ACT 360 Statewide Facilities Improvement Program

STATEWIDE, LOUISIANA

SERVICES PROVIDED

- Program management
- Construction management
- Plan review
- Code compliance
- Site inspections
- Agency coordination

PROJECT COST

- \$20.5 million

SCHEDULE

- 2015 – Present

CLIENT REFERENCE

Stevie Smith

*Facilities & Properties
Chairman*

302 School St.

Houma, LA

(985) 922-2800

ssmith@ascellc.com

As a result of the passing of Louisiana Legislation Acts 391 and 360, statewide facilities initiatives were put into place to provide improvements and upgrades to Louisiana's Community and Technical College facilities statewide.

ACT 391 – (2008-2016) CSRS provided overall project management on 23 projects located at 14 community and technical colleges throughout the State with a total value of \$173.7 million. The projects ranged from renovations to existing campus buildings to complete build-out of campuses on new sites. As the Program Manager, CSRS was responsible for overall compliance with the LCTCS programmatic and quality standards for all projects. Included in the scope of work that was required under the Program was complete responsibility for the management of the design, bidding and construction projects at Huey P. Long, Northwest, Westside, and Sidney Collier Campuses and the Student Information System/Disaster Command Center.

ACT 360 – (2015-Present) Concurrently, while finalizing completion of the scope of work under ACT 391, CSRS was awarded the contract to perform continued program management services under ACT 360. Under the ACT 360 Program, CSRS currently provides program management services for the delivery of 29 projects, which includes 25 workforce projects, 3 one-stop student testing, career, and service centers, and one safety related project throughout the state with a total value of \$286 million. CSRS is responsible for complete coordination with LCTCS and the Facilities Corporation, daily management oversight of all Program activities, and the program management team's performance. CSRS provides periodic presentations to the Corporation, LCTCS and other entities, serves as the liaison with community business and civic leaders, and participates in regularly scheduled PM team performance reviews.

In the role of Owner Representative for this statewide program, CSRS is also responsible for code compliance of all projects. Because local permits are not required for these state-owned facilities, CSRS conducts a thorough reviews of all construction documents during the design phase to ensure compliance with all codes and ordinances. We are also the liaison between the LCTCS and the Office of the Louisiana State Fire Marshal, the Office of Facility Planning and Control, the Department of Public Health, and the local municipalities where the projects are located. CSRS conducts periodic site inspections for all projects to ensure code, programmatic, and quality compliance.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Great Flood of 2016 Disaster Recovery Grants & Program Management Projects SOUTHERN LOUISIANA

SERVICES PROVIDED

- Disaster Recovery
- Program Management

PROJECT COST

- EBR City-Parish, \$1.6M
- EBR School System, \$4.8M
- Ascension Parish Schools, \$8.8M
- BREC, \$1M

SCHEDULE

- 2016 – Present

OF FIRM PERSONNEL INVOLVED

- EBR City-Parish, 7
- EBR Parish Schools, 6
- Ascension Parish Schools, 9
- BREC, 6

CLIENT REFERENCES

- EBR City-Parish,
Linda Hunt (225) 389-3272
- EBR Parish Schools,
Larry Munson (225) 922-5400
- Ascension Parish Schools,
Cassandra Coleman (225) 391-7134
- BREC, Corey Willson (225) 273-6420

To expedite disaster relief funding for the 1,000-year flood that adversely impacted numerous Louisiana Parishes in August 2016, CSRS used rapid deployment of several teams of disaster recovery specialists. CSRS' teams of specialists simultaneously launched recovery efforts for 4 separate entities that all required our subject matter experts to help manage funding from numerous sources, including the FEMA PA Program, insurance and anticipated HUD CDBG funds for "match" funding. Clients also required CSRS' assistance to identify hazard mitigation and resiliency funding options to help strengthen communities in the event of future disasters.

CSRS' 2016 Flood Recovery Projects are still in progress and include the following:

East Baton Rouge City-Parish Government Flood Recovery Grants Management – CSRS works closely with various funding agencies and City departments, and to date has identified over \$70M in reimbursable damages.

East Baton Rouge School System Disaster Recovery Grants Management & Administration – CSRS is assisting in build-back of numerous damaged or destroyed facilities. CSRS' primary works closely and with various funding agencies and internal School Board departments to ensure capture of all federal and state funds.

Ascension Parish Schools Disaster Recovery – CSRS is assisting in build-back of numerous damaged or destroyed facilities. CSRS works closely with various funding agencies and internal School Board departments to ensure capture of all federal and state funds.

BREC Disaster Recovery and Grants Management – CSRS is assisting in build-back of numerous significantly damaged facilities and park infrastructure. CSRS works closely with BREC and uses a single-contractor approach to promote full collaboration with BREC and maintain critical lines of communication.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Raising Cane's Restaurants Facility Development Program

NATIONWIDE, USA

SERVICES PROVIDED

- Owner Representation
- Development Advisory
- Prototype Development
- Site Due-Diligence
- Civil Engineering
- Permitting & Entitlements
- Architectural Services
- Project Management
- Construction Oversight

PROJECT COST

- Confidential to Client

SCHEDULE

- 2009 – Present

CLIENT REFERENCE

Raising Cane's Restaurants, LLC

Mr. Brad Sanders

6800 Bishop Rd.

Plano, TX

(225) 383-7400

Raising Cane's has grown to more than 300 restaurant locations in 19 states, and plans to continue the expansion of the restaurant chain throughout the United States and Internationally. CSRS is proud to have been an integral part of such sustainable growth and scale.

CSRS provides Owner Representation and Development Advisory services for the nationwide facility developments of Raising Cane's corporate restaurants. Our multi-disciplined services include prototype development, site due-diligence, civil engineering, permitting and entitlements, architecture, project management, and construction oversight. CSRS developed and maintains site standards, specifications, and guide plans for restaurant prototypes and manages prototype documents for franchisee development.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



LaDOTD American Recovery and Reinvestment Act Program

STATE PROJECT NO. 700-99-0519 | STATEWIDE, LOUISIANA

SERVICES PROVIDED

- Program Management
- Federal Grants Management

PROJECT COST

- \$430 million

SCHEDULE

- 2009 – 2013

CLIENT REFERENCE

Louisiana Department of
Transportation & Development

Mr. Brian Kendrick, PE

1201 Capitol Access Rd.

Baton Rouge, LA

(225) 379-1197

briankendrick@dotd.la.gov

The American Recovery and Reinvestment Act of 2009 (i.e., the Federal Economic Stimulus Bill), provided \$430 million in highway funding and \$66 million in transit funding for Louisiana.

The program included 117 roadway improvement projects, including 63 FAPs within the state Metropolitan Planning Organizations (MPOs). To ensure compliance with the federal government's oversight, transparency, and accountability requirements, DOTD selected CSRS to provide program assistance.

CSRS was selected provide management with real-time financial tracking, analysis, reporting and auditing services. These services included accounting reviews, systems development, compliance reviews, deadline and report monitoring, performance evaluation, and performance measures. The project resulted in the data collection and reporting to provide post-audit entities, the federal government, the state, and the public with useful information regarding ARRA projects in Louisiana. In addition, the project required real-time financial analysis and tracking assistance to project managers throughout the state. Our responsibilities included financial tracking, analysis, reporting of ARRA funded to DOTD, MPOs, Enhancement, Transit Projects, and all competitive funding allocations.

The diverse assortment of projects, processes, and stakeholders required CSRS to establish clear lines of authority and responsibility among funding recipients, including agencies, consultants, and contractors. The implementation of a robust, user friendly, and efficient information management system ensured transparency and accurate real-time reporting in accordance with ARRA requirements to interested parties.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



FEMA Grants Management and Consultant Services RTA

NEW ORLEANS, LOUISIANA

SERVICES PROVIDED

- Monitoring and Oversight
- FEMA Grants Management

PROJECT COST

- \$119 million

SCHEDULE

- 2015 – Present

CLIENT REFERENCE

New Orleans Regional Transit Authority

Rose Quezergue*Infrastructure Project Manager*

2817 Canal St.

New Orleans, LA

(504) 827-8304

rose.quezergue@transdev.com

During its 2005 devastation of New Orleans, Hurricane Katrina dealt powerful blows to every city institution, including the Regional Transit Authority (RTA). The RTA lost a majority of its buses and streetcars, and its offices and maintenance facilities were submerged in flood waters for weeks.

Since the RTA is partially supported by sales tax revenue, the sharp population loss and the decline of tourism meant the agency had little money with which to fund recovery operations. The RTA relied on the FEMA PA Program to fund the decontamination and rebuilding of all flooded streetcars and the repairs of the City's St. Charles Line. Additionally, the RTA secured funding for the repairs of two streetcar lines and the renovation of its main headquarters and other support facilities.

RTA engaged a team including CSRS to provide grants management and compliance assistance for FEMA PA grants received by RTA. CSRS provides detailed analyses on costs and scope previously questioned by GOHSEP, the Louisiana Legislative Auditor (LLA), and the Office of Inspector General (OIG). Providing cost reasonableness justifications and new strategies allows RTA to close their most difficult grants. Additionally, the CSRS team packages version requests for reimbursement under the Close Out Incentive/ Direct Administrative Cost (COI/DAC) efforts CSRS provides on behalf of RTA to maximize reimbursement.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



CCJV – Cameron LNG Permitting

HACKBERRY, LOUISIANA

SERVICES PROVIDED

- Permit Coordination
- Multi-media Permitting
- LPDES Permitting

PROJECT COST

- \$10 billion

SCHEDULE

- 2017 – Present

CLIENT REFERENCE

CCJV – Cameron

Sarah Lee

Commercial Director

225 North Main St.

Hackberry, LA

(337) 762-5236

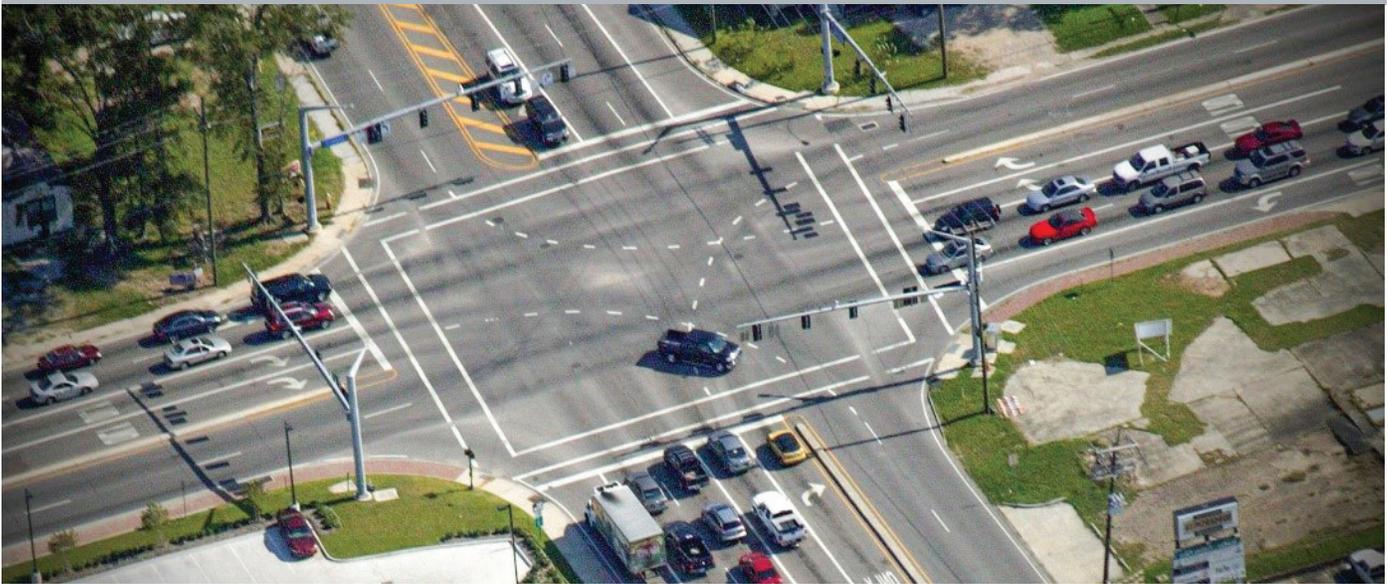
sarah.lee@cbi.com

CB&I/Chiyoda Joint Venture (CCJV) Expansion project for Cameron LNG. CCJV is constructing 3 Liquefied Natural Gas Trains for Cameron LNG in Hackberry, Louisiana adjacent to the Calcasieu Ship Channel.

These new units will allow for export of product worldwide. CSRS was engaged by CB&I to perform all aspects of multi-media permitting involving environmental as well as construction type permits (FAA, USACE, LDNR, LADOTD, LDEQ, LA State Fire Marshal, FERC, Calcasieu Parish Police Jury, Cameron Parish Police Jury, etc.). CSRS serves as the Permit Coordinator for the project. Louisiana Pollutant Discharge Elimination System (LPDES) permitting and compliance with the Storm Water Pollution Prevention Plan (SWPPP) plays an important role in this project's continued success during construction. CSRS ensures compliance with LPDES for the project in all aspects of construction.

CONTRACTOR'S QUALIFICATIONS & EXPERIENCE

PROJECT DESCRIPTION



Green Light Plan - Transportation Improvements Program

CONTRACT NO. P0060406 | EAST BATON ROUGE CITY-PARISH, LOUISIANA

SERVICES PROVIDED

- Program Management
- Right-of-Way Acquisitions

PROJECT COST

- \$750 million

SCHEDULE

- 2006 – Present

CLIENT REFERENCE

East Baton Rouge City-Parish
Department of Public Works

Mr. Tom Stephens, PE

PO Box 1471

Baton Rouge, LA

(225) 389-3158

tstephens@brgov.com

The Green Light Plan (GLP) is a comprehensive transportation program to improve roadway infrastructure and citizen safety throughout East Baton Rouge Parish. The program includes 42 roadway improvement projects, which include the construction of new roads, widening of existing roads, intersection improvements and upgrades to traffic signalization and synchronization.

CSRS is the lead Program Manager, heading up a multi-discipline team of design and management professionals to program, schedule, budget and manage the implementation of \$750 million in improvements to the East Baton Rouge Parish roadway and traffic system. CSRS is providing comprehensive Program Management services for the entire program process beginning with an innovative program strategy with a focus on bottom line results.

CSRS developed a comprehensive approach to early design studies that defined the initial obstacles, right of way constraints and hurdles each project would need to overcome before reaching construction, once the conceptual design study and critical issues were determined. CSRS played a vital role in the prioritization and implementation of the program workplan, timing of the bond offerings, fund appropriations approved by Metro Council, and final encumbrances.