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Questions and Responses to RFP for Debris Removal and RFP for Monitoring 2019-20
August 26, 2019

1) Q: I would like to confirm the due date on the Storm Debris Removal bid that is currently out. The top of page 1 states 9/6/2016 with the remainder of the documents stating 9/6/2019.

A: *Bids/Proposals are due by 12 noon on 9/6/2019.*

2) Q: Due to the variability of landfill tipping fees over time and with no way to foresee what the exact price will be during the time of contract activation, It has become industry standard to make tipping fees a pass thru cost. Paid by the contractor at the time of disposal and then passed on to the Client at no markup. Please confirm that you intend to make tipping fees a pass thru cost.

A: *Tipping fees should not be included in your price submittal. These fees will be a pass thru cost.*

3) Q: I have read the above mentioned RFB and have the following questions:

1. Please confirm that we can submit our response electronically through Central Bidding per pg. 1 of the RFB.

A: *Yes, you may submit through Central Bidding per pg. 1 of the RFP*

2. If we are to submit a physical bid, please confirm that only one original is required.

A: *If submitted a physical bid, only one original is required.*

3. Is 2019-2020 the RFB number?

A: *"Storm Debris Removal City of Central 2019-2020" is the submittal name/number*

4. The bottom of pg. 1 of the RFB asks for us to submit the cover page if we are not bidding. Do we submit the RFB cover page with the response if we are bidding?

A: *Yes, please submit the cover page if you are bidding*

5. There are proposal submission requirements in both the RFB (pg. 11) and the Scope of Work (pages

3- 6). Can we submit the response in an order we choose as long as all the required information is included? If not, what is the desired format?

A: *Yes, you may submit the required information in a different order, as long as the required information is included.*

4) I have read the City's RFP for Storm Debris Removal and I have the following questions:

a. Please provide the minimum requirements of the Emergency Roadway Debris Clearance Crew?

A: *Please refer to Section A beginning of Page 3 of the Scope of Services*

b. Schedule of Items for Unit Price Contra - Line Item #2 – Please confirm this is for vegetative debris only.

A: *Item #2 is for Vegetative Debris.*

- c. Schedule of Items for Unit Price Contra - Line Item #2 – Please confirm the scope of work for this line item is for the collection of vegetative debris from the ROW and haul to a DMS
A: Correct. This is for collection and haul to a disposal site as indicated in the appendix of the RFP.
- d. Schedule of Items for Unit Price Contra - Line Item #2 – Please confirm scope of work for this line item does not include hauling debris to final disposal thereby requiring disposal fees to be included
A: Disposal fees should not be included in this price.
- e. Schedule of Items for Unit Price Contra - Line Item #3 – will the City consider breaking this item up by size of stump (24-36", 36-48" 48" and greater)
A: You may choose to break down a price according to size in your submittal.
- f. Schedule of Items for Unit Price Contra - Line Item #4 – will the City consider breaking this item up by size of leaning tree (0-6", 6-12", 12-24", 24-36", 36-48" 48" and greater)
A: You may choose to break down a price according to size in your submittal.
- g. Schedule of Items for Unit Price Contra - Line Item #8 – Please confirm scope of work for this line item includes collection of C&D debris from ROW and hauling direct to final disposal and a DMS will not be utilized
A: At this time, C&D is expected to be hauled directly to a final disposal site listed in the RFP.
- h. Schedule of Items for Unit Price Contra - Line Item #8 – If C&D debris is to be hauled to a DMS will the City make a separate line item to allow for the fact that one option will require disposal fees and one option will not
A: Disposal fees should not be included in this price.
- i. Schedule of Items for Unit Price Contra - Line Item #9 – Please confirm the scope of work for this line item is for managing the DMS site and reduction of vegetative debris via air curtain incineration and does not include the haul out of reduced vegetative debris (ash byproduct) from DMS to final disposal and the disposal fee.
A: That is correct.
- j. There is not a line item for the final haul out of reduced debris from DMS to final disposal. Will the City add a line item for this scope or will the City dictate which Bid Item number includes the haul out of reduced debris?
A: Based upon past events using Parish approved DMS's, we do not anticipate the contractor having to haul from a DMS to final disposal.
- k. Please confirm reduction of vegetative debris via grinding will not be required for this contract.
A: That is correct. Grinding is not required.

5) I would like to submit the following question in regards to the RFP for Monitoring Services for Disaster Street-Clearing & Storm Debris Collection, Removal, Processing, Disposal, & Management Services:

- a. On page 10 of the request for proposals (RFP) the Attachment B - Cost Proposal Form states to enter the, "Proposed number to provide for each position," however, the RFP does not provide a scenario or assumptions. Would the City consider providing estimated hours on the cost proposal form so that scoring is comparable for each firm?

A: Since each disaster scenario will be different, our scoring evaluation will consider the hourly rate for each position as a determining factor and the proposers explanation of staffing.

6) MONITORING RFP:

- a. Can the City please confirm that Attachment B: Cost Proposal Form, Affidavit, and Proposer's Organization Sheet are not included in the 5-page limit?

A: That is correct. These do not count towards the limit.

- b. Is providing any licensing or evidence of insurability considered part of the City's 5-page limit?

A: These items do not count towards the limit.

- c. Given that staff resumes are a scoring factor in the City's Evaluation Criteria, can resumes be attached as an appendix and not included in the 5-page limit?

A: Those items do not count towards the limit and may be attached as an appendix.